

**Superior East OPP  
Regional Detachment Board  
Agenda**

**Tuesday, June 10, 2025  
40 Broadway Avenue - Board Room  
4:00 P.M.**

Page

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**(1) CALL TO ORDER & NOTE MEMBERS PRESENT**

**1.1 Land Acknowledgement**

The Superior East OPP Detachment Board recognizes that its work, and the work of its partners including the Ontario Provincial Police, take place on traditional Indigenous territories located throughout the Superior East Region. The Board is grateful to the First Nations, Metis and Inuit people who have cared for the lands we are located on since time immemorial and thank them for sharing their ancestral homelands with us.

**(2) APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

**Moved by:**  
**Seconded by:**

**RESOLVED THAT** the agenda for the Superior East OPP Detachment Board meeting held on Tuesday, June 10, 2025, be approved, as presented.

CARRIED.

**(3) DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**(4) APPROVAL OF MINUTES**

4 - 7

**4.1 Tuesday, February 11, 2025 Minutes**

**Moved By:**  
**Seconded By:**

**RESOLVED THAT** the minutes of the Superior East OPP Detachment Board meeting held on Tuesday, February 11, 2025, be approved as presented.

CARRIED

**(5) CONSIDERATION OF BY-LAWS**

8 - 29

**5.1 RESOLVED THAT** the following by-laws be introduced and read a first, second and third time and finally passed and that the Chair and Secretary do sign and seal the same, any rule of this Board to the contrary notwithstanding:

**By-Law No. 2025-01** - to adopt the Superior East OPP Detachment Board Policy No. SEOPPB-04: Meeting Procedures.

**Moved By:**  
**Seconded by:**

CARRIED.

(6) ITEMS FOR DISCUSSION/REPORTS

6.1 Board Meeting Per Diems - Payment Dates

**Moved by:**  
**Seconded by:**

**RESOLVED THAT** the Superior East OPP Detachment Board agrees to pay per diems  
\_\_\_\_\_.

CARRIED.

6.2 Annual Board Report - Due June 30, 2025

6.3 Financial Report - January to May 2025

**Moved by:**  
**Seconded by:**

**RESOLVED THAT** the Superior East OPP Detachment Board Financial Report dated  
May 31, 2025 be adopted as presented.

CARRIED.

6.4 Quarterly Report - Detachment Commander Fellingner

**Moved by:**  
**Seconded by:**

**RESOLVED THAT** the Superior East OPP Detachment Commander's Report dated  
June 10, 2025 be adopted as presented.

CARRIED.

6.5 Update on Board Mandatory Training

6.6 OAPSB Training on Roles and Responsibilities of the Board - Fall 2025

6.7 Review Superior East O.P.P. Action Plan

6.8 Discussion - Desired Board Outcomes and Priorities

6.9 Board Meeting Schedule

(7) NEXT MEETING DATE

7.1 Tuesday, September 9, 2025, at 4:00 p.m.

(8) CLOSE OF MEETING

8.1 Close of Meeting

**Moved by:**

**Seconded by:**

**RESOLVED THAT** the meeting close at p.m.

CARRIED.

**The Corporation of the  
Municipality of Wawa**

**Superior East OPP Detachment  
Board Meeting**

**Tuesday, February 11, 2025**

**40 Broadway Avenue -  
Board Room**

**4:00 PM**

**MINUTES**

**(1) CALL TO ORDER & NOTE MEMBERS PRESENT**

The meeting was called to order at 4:01 p.m. and the Chair welcomed everyone to the meeting.

**1.1 Land Acknowledgement – Read by Chair P. Bernier**

The Superior East OPP Detachment Board recognizes that its work, and the work of its partners including the Ontario Provincial Police, take place on traditional Indigenous territories located throughout the Superior East Region. The Board is grateful to the First Nations, Metis and Inuit people who have cared for the lands we are located on since time immemorial and thank them for sharing their ancestral homelands with us.

**Present:**

Chris Buckell (Zoom), Councillor Jim Hoffmann, Councillor Julila Hemphill (Zoom), Councillor Paul Bernier (Zoom), Detachment Commander Kevin Fellingner (Zoom), Sue Lord (Recording Secretary)

**Absent:** Councillor Dwijen Bharad, Councillor Pete Kistemaker, David Jennings

**Resource:** Maury O'Neill, CAO-Clerk, Municipality of Wawa

**(2) APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

**Moved by:** J. Hoffmann **R. Verbal**  
**Seconded by:** C. Buckell

**RESOLVED THAT** the agenda for the Superior East OPP Detachment Board meeting held on Tuesday, February 11, 2024, be approved, as presented.  
CARRIED.

**(3) ANNOUNCEMENTS**

None.

**(4) DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None.

**(5) APPROVAL OF MINUTES**

5.1 Tuesday, November 12, 2024 Minutes

Moved by: C. Buckell R. Verbal  
Seconded by: J. Hemphill

RESOLVED THAT the minutes of the Superior East OPP Detachment Board meeting held on Tuesday, November 12, 2024, be approved as presented.  
CARRIED.

(6) PRESENTATION AND DELEGATION

None.

(7) COMMUNICATIONS (Items distributed via e-mail)

Correspondence that was shared with the Board.

- 7.1 Email - Board Discussion Groups (Feb2-25)
- 7.2 Email - 2025 OAPSB Call for Resolutions (Jan 30-25)
- 7.3 Email - Peel Police Service Board Human Rights and Police Governance Report (Jan 28-25)
- 7.4 Email - Notice of the OAPSB AGM (Jan 22-25)
- 7.5 Email – Important Industry Communications (Jan 16-25)
- 7.6 Email - The OAPSB Monthly Bulletin: January 2025 News and Updates (Jan 9-25)
- 7.7 Email - Bill 173, Intimate Partner Violence Epidemic Act, 2024 (Dec 19-24)
- 7.8 Email - Communication with the Minister - \$77 Million Funding Announcement (Dec 10-24)  

The Provincial Government has seen an increase in cost of policing and made a funding announcement. The Municipality of Wawa has received funding.
- 7.9 Email - Zone 1A Draft Minutes from November 13, 2024 (Nov 12-24)

(8) REPORTS OF THE DETACHMENT COMMANDER

8.1 Superior East Detachment Commander Report - October 2024 - December 2024 (resolution)

Detachment Commander K. Fellingner reviewed the report and answered questions. He covered topics including current and planned staffing and recruitment, data collected during the period, mental health meetings with local hospitals and approval of grant funding for the R.I.D.E. program.

There was a concern shared regarding parents picking up children at a school on Boyer Street and parking in no parking space. It was recommended having officers patrol the area during the end of school days to monitor parking space.

Chair Bernier recommended a motion be drafted requesting quality service for all highways of Hwy 101, Hwy 17 and Hwy 129.

Member Hemphill highlighted the lack of notification when there are closures on Hwy 519. Dubreuilville Council sent a letter requesting a highway sign for highway closures in Dubreuilville.

Action: CAO to draft resolution for the next meeting.

MINUTES  
Superior East OPP Detachment Board - Tuesday, February 11, 2025

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**Moved by:** J. Hoffmann **R. Verbal**  
**Seconded by:** J. Hemphill

**RESOLVED THAT** the Superior East OPP Detachment Commander's Report dated October 2024-December 2024 as contained on pages 1 – 17 be adopted as presented.  
CARRIED.

**(9) ENQUIRIES BY MEMBERS**

**9.1** Chair Bernier provided an update that he reached out to two board members and the requirement to complete the mandatory training to attend the next meeting. White River needs to appoint a Council rep.

There was a concern shared regarding unqualified and dangerous drivers on the highways and what could the board do to mitigate this. It was confirmed that there are more inspectors from the Ministry of Transportation in Sault Ste Marie doing more inspections.

**Moved by:** J. Hoffmann **R. Verbal**  
**Seconded by:** J. Hemphill

**RESOLVED THAT** the Superior East OPP Detachment Board draft a motion requesting increased highway maintenance.  
CARRIED.

**Action:**  
Resolution to be added to next Board Meeting.

**(10) OLD BUSINESS**

None.

**(11) CONSIDERATION OF BY-LAWS**

None.

**(12) NEW BUSINESS**

**12.1 Draft - Travel Reimbursement Policy**

The policy was shared and the Chair asked for feedback.  
It was recommended changing item 2.2 of the policy in having a daily meal allowance set at \$100/day. All members agreed.  
It was recommended changing the mileage rate to include the Canadian Governments mileage rate.

**Action:**  
Changes to be made to the Policy to be adopted at the next meeting.

**12.2 Draft - Meeting Procedural Policy**

The policy was shared and reviewed by the Board.

**Action:**  
By-Law to adopt the policy be prepared for the next meeting.

**12.3 Financial Update**

M. O'Neill provided an update on the Board February financials. Funds were received from other communities, and she will follow-up on outstanding payments. A financial report will be provided at the next meeting.

MINUTES  
Superior East OPP Detachment Board - Tuesday, February 11, 2025

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(13) **NEXT MEETING DATE**

13.1 Tuesday, May 13, 2025 at 4:00 p.m. at 40 Broadway Avenue/Zoom.

(14) **CLOSE OF MEETING**

14.1 Close of Meeting

**Moved by:** J. Hoffmann **R.** Verbal  
**Seconded by:** C. Buckell

**RESOLVED THAT** the meeting close at 5:09 p.m.  
CARRIED.

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Maury O'Neill, CAO-Clerk,  
Wawa

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Paul Bernier, Chair

## Superior East OPP Detachment Board

### Procedural By-law No. 2025-01

A by-law of the Superior East OPP Detachment Board to establish the rules governing the order and proceedings of the board.

**WHEREAS**, Section 46 (1) of the *Community Safety and Policing Act, 2019* provides that subject to the regulations made by the Minister, if any, a police service board shall establish its own rules and procedures in performing its duties under this Act and the regulations; and

**WHEREAS**, Section 67 (6) of the *Community Safety and Policing Act, 2019* states that the following provision apply to OPP detachment boards, with necessary modifications, as if they were police service boards and include 8. Section 46 (Rules and procedures); and

**WHEREAS**, the Superior East OPP Detachment Board deems it advisable to enact a bylaw to govern the proceedings of the Board and the calling of Meetings and to provide for procedures and statutory requirements in accordance with the Act;

**NOW THEREFORE** the Superior East OPP Detachment Board enacts as follows:

#### 1. Definitions

In this By-law:

**“Abstain”** shall mean a Member who is lawfully entitled to vote and who is present at a meeting but chooses not to exercise their right to vote on a matter. This does not include where a Member is absent or is not participating due to a declared conflict of interest.

**“Act”** shall mean the *Community Safety and Policing Act, 2019*, as amended or replaced from time to time.

**“Acting Chair”** shall mean any Member of the Board who is responsible for chairing a meeting if the regular Chair is absent or otherwise unavailable. The procedure for selecting an Acting Chair is in Schedule A of this By-law.

**“Agenda”** shall mean the written and published order of proceedings for a meeting, setting out the business to be considered at the meeting.

**“Board”** shall mean the Superior East OPP Detachment Board.

**“By-law”** shall mean a local law that has been enacted by the Board in order to exercise a power provided by legislation.

**“Chair”** shall mean the Member who presides at the Board meeting.

**“Closed Session”** shall mean a meeting or part of a meeting that is closed to the public in accordance with Section 44 of the Act.

**“Communications”** shall mean a section of the regular Board Agenda that lists informative communications for the Board to be aware of.

**“Confirmatory By-law”** means a by-law passed at the conclusion of Board Meetings, confirming the actions of the Board taken at that meeting and any previous Meetings which did not have a confirmatory by-law, in respect of each Motion and other actions taken, so that every decision of the Board at that meeting shall have the same force and effect as if each and every one of them had been the subject-matter of a separately enacted by-law.

**“Conflict of Interest”** shall mean a pecuniary interest as defined in Ontario Regulation 409/23 Code of Conduct for OPP Detachment Board Members.

**“Defer”** shall mean to delay the consideration of a matter, generally until a specific time or event.

**“Delegate”** shall mean any person, group of persons, firm or organization who is neither a Member of the Board, or an appointed official of the Board and who is addressing the Board in real time, either in person or electronically.

**“Electronic Participation”** or **“Virtual Participation”** shall mean a Member of the Board who participates remotely in any open or closed Board meeting via electronic means whereby the Member is able to fully participate in the meeting despite not being physically present. The Member(s) participating electronically shall have the same rights and responsibilities as if they were in physical attendance, including the right to vote, and shall be included as being present in determining Quorum.

**“Emergency Meeting”** shall mean a meeting of the Board called without notice to address the circumstances of an Emergency.

**“Majority Vote”** shall mean a vote where over half of the Members present, and eligible to participate vote in the same manner.

**“Meeting”** shall mean any regular, Special, or Emergency Meetings of the Board, where Quorum is present in person and/or virtually and Members discuss or otherwise deal with any matter in a way that materially advances the business or decision making.

**“Meeting Recess”** shall mean the period of time each year when no Board or other Meetings are scheduled. A Meeting recess shall normally occur during the months of July and December. This does not prevent the calling of a Special or Emergency meeting.

**“Member”** shall mean, according to the circumstances, a Member of the Board, , including the Chair.

**“Motion”** shall mean a verbal recommendation moved by a Member during a meeting, and seconded by another Member, that resolves and effects a decision.

**“Notice of Motion”** shall mean written notice from a Member provided in advance of a meeting to the Recording Secretary, advising the Board that the Motion described therein shall be brought forward to the next Board meeting unless otherwise specified.

**“Point of Order”** shall mean a Motion introduced by a Member with the view to calling attention to any departure from this by-law or in the practiced conduct during a meeting.

**“Point of Privilege”** shall mean a Motion introduced by a Member who is concerned that a matter affects the credibility, reputation, integrity, or dignity of a Member individually or as a group of Members.

**“Point of Procedure”** shall mean a Motion introduced to obtain information on a matter of procedure where the rules of this by-law bearing on the business at hand in order to assist a Member to make an appropriate Motion or understand the parliamentary situation or the effect of a Motion.

**“Presentation”** shall mean the occurrence when staff, an individual or group have been invited to present information to the Board. This shall include ceremonial presentations to or from the Board, or presentations made by staff and/or by consultants retained by the Board or by another level of government.

**“Quorum”** shall mean a majority (more than half) of the whole number of Members of the Board except where a Member has or Members have declared a pecuniary interest pursuant to Ontario Regulation 409/23, the Quorum may be less than half plus one of the whole number of Members but shall not be less than two. Members attending virtually shall count towards Quorum.

**“Recorded Vote”** shall mean documenting in the minutes of a Board meeting the name of each Member and the Members’ vote on a matter or question.

**“Recording Secretary”** shall mean the recording secretary or designate duly appointed by the Board.

**“Refer”** shall mean to send a matter currently under consideration by the Board to an individual, department, , or Council for further consideration and/or action.

**“Special Meeting”** shall mean a meeting of the Board that is in addition to what has been published on the annual meeting schedule. Special Meetings shall be focused on one or more particular and specific items or subjects.

**“Two-thirds Vote”** shall mean a vote where at least two-thirds of the Members present and eligible to vote, vote in the same manner.

## **2. Principles and Rules**

### **2.1 General Principles**

2.1.1. Each Member has the right to:

- a) One vote per Motion, subject to the declaration of pecuniary interest.
- b) Information to help make decisions, unless otherwise prevented by law.
- c) Efficient Meetings.
- d) To be treated with respect and courtesy.

## **2.2 General Rules**

2.2.1. The Board shall observe the rules of procedure contained in this By-law in all Meetings.

2.2.2. This By-law shall be used to guide the order and dispatch of business of the Board Meetings wherever possible.

2.2.3. .

2.2.4. All Meetings shall be open to the public.

2.2.5. Notwithstanding the above, a meeting or part of a meeting may be closed to the public in accordance with Section 44 of the Act.

2.2.6. No item shall be placed on an Agenda with respect to a matter which is not within the jurisdiction of the Board. The Chair, in consultation with the Recording Secretary shall determine if a matter is within the jurisdiction of the Board

2.2.7. In the event of conflict between the provisions of this by-law and the Act, or any other legislation, the provisions of the legislation shall prevail.

2.2.8. Subject to the right of appeal by a Member, the Chair shall be responsible to interpret the rules of procedure established by this by-law with the assistance and advice of the Recording Secretary.

2.2.9. The Recording Secretary or designate shall be the secretary of Board Meetings and shall be in attendance at all Meetings either in person or virtually.

2.2.10. Where procedural matters of the Board are not provided for in this by-law, and are not governed by the Act, or any other legislation, Robert's Rules of Order shall apply.

2.2.11. Information which is to be distributed shall be supplied to the Recording Secretary for examination and potential distribution.

## **2.3 Suspension of Rules**

2.3.1. No provision of this by-law shall be suspended except by a two-thirds vote in the affirmative.

2.3.2. A suspension of the rules shall only apply to the specific procedure(s) or rule(s) which are stated within the Motion to suspend and only during the meeting in which such Motion was introduced.

2.3.3. No other business shall take place during a Special Meeting other than what is identified on the published Agenda.

2.3.4. Quorum requirements shall not be suspended.

## **2.4 Public Notice**

2.4.1. Public notice shall include the following information regarding each meeting:

- a) Date
- b) Time
- c) Location
- d) Methods of participation (electronic or in person)

2.4.2. The Recording Secretary shall give public notice of all regular open and closed Board Meetings by posting the Agendas on the designated Municipal websites seven (7) days prior to the meeting.

2.4.3. The Recording Secretary shall give public notice of Special Meetings of the Board by posting the Agenda(s) on the designated Municipal websites as soon as possible after the meeting is called and no later than 48 hours prior to the meeting.

2.4.4. The Recording Secretary shall give public notice for Emergency Meetings of the Board by posting the Agenda on the designated Municipal websites as soon as possible after the meeting is called, or prior to the meeting if possible.

2.4.5. Board Meetings may be cancelled in consultation with the Chair and Recording Secretary if insufficient business shall be before the Board. Notice of cancellation should be posted as soon as possible on the designated Municipal website.

2.4.6. Board Meetings may be cancelled or postponed due to inclement weather, other similar occurrences, or Emergency situations. The Chair may direct the Recording Secretary to postpone a meeting by contacting all Members if possible. Generally, Meetings shall be postponed by 8:00 p.m. on the day prior to a meeting and notice of any cancellations shall be posted on the designed Municipal website as soon as possible.

## **2.5 Annual Meeting Schedule**

2.5.1. The annual meeting schedule shall outline the dates of regular Board Meetings.

- 2.5.2. Regular Board Meetings shall generally take place quarterly on the second Tuesday of the month, with the exception of the meeting recess.
- 2.5.3. Special and Emergency Meetings may be called at any time including during the Meeting Recess.
- 2.5.4. Any Board meeting that takes place outside of the annual meeting schedule shall be deemed to be a Special or Emergency Meeting.
- 2.5.5. Rescheduled Meetings shall not be considered Special Meetings.
- 2.5.6. The Recording Secretary shall prepare an annual meeting schedule for the Board's consideration and approval by November 1 of each year, for the subsequent year.

### **3. Roles and Responsibilities**

#### **3.1. Assignment of Role**

- 3.1.1. The Chair shall Chair Board Meetings unless by reason of absence, refusal, or is otherwise unable to do so.
- 3.1.2. In the absence of the Chair, the Vice-Chair shall chair meetings.
- 3.1.3. A Chair shall be appointed until replaced by resolution of the Board.
- 3.1.4. The determination of the first Chair shall be determined by the members at the first meeting of the Board.
- 3.1.5. All Members of the Board, with the exception of the Board Chair, shall be eligible to serve as Board Chair.
- 3.1.6. If necessary, the length of each term of Chair may be adjusted.

#### **3.2. Responsibilities of the Chair**

- 3.2.1. It shall be the responsibility of the Chair to:
  - a) Review and understand the Agenda in consultation with the Recording Secretary.
  - b) Provide direction when required regarding meeting conduct and procedures with assistance from the Recording Secretary.
  - c) Represent Board initiatives and decisions to the public, where appropriate.
  - d) Open the meeting by calling the meeting to order at the appointed time.
  - e) Ensure that Quorum is established and maintained throughout the meeting.
  - f) Announce the business in the order in which it is to be considered.

- g) Manage the discussions in such a manner that all questions and comments are directed through the Chair.
  - h) Receive and submit, in the proper manner, all Motions which are to be read aloud.
  - i) Put to a vote all Motions which are moved and seconded when necessary and to announce the result of each vote.
  - j) Decline to put to a vote any Motion which infringes upon the rules of this by-law or the Act.
  - k) Provide order and decorum.
  - l) Vote on all Motions.
  - m) Ensure that Members, Recording Secretary and attendees adhere to the rules of this By-Law.
  - n) Undertake all matters required to ensure that the meeting proceeds in an orderly and efficient manner
  - o) Authenticate By-laws and minutes by signature when required.
  - p) Adjourn the meeting when business is concluded or at the designated time.
  - q) Be a political liaison with other Board Members.
  - r) Be the spokesperson on behalf of the Board.
- 3.2.2. Maintain an appearance of impartiality on all matters. The Chair may answer questions or comment in a general way.
- 3.2.3. If the Chair wishes to participate in debate, make a Motion, speak to a Motion under consideration, or leave the Chair for any other reason, the Chair shall first delegate their duties to a Member of the Board in accordance with the provisions of this By-law.
- 3.2.4. The Chair shall not resume the position of Chair until they are finished debating the matter. Only then shall the Chair resume the position of Chair from the Acting Chair.

#### **4. Rules of Conduct for Members, Staff and Attendees at the Meetings**

##### **4.1 Rules Specific to Members**

- 4.4.1. Members shall give notice to the Recording Secretary and the Chair at least 24 hours in advance of the meeting if they plan to attend the meeting virtually. Meeting attendance shall generally be virtually unless special circumstances arise, members may attend in person.

- 4.4.2. When two or more Members wish to speak, the Chair shall name the Member who is to speak first.
- 4.4.3. When a Member is recognized by the Chair, the Member shall confine their remarks to the Motion under consideration.
- 4.4.4. When a Motion is under debate, a Member may ask a question through the Chair of another Member, Recording Secretary or other.
- 4.4.5. Members shall not interrupt another Member who is speaking, except to raise a Point of Order or Point of Privilege.
- 4.4.6. Any Member may require the Motion under debate to be read at any time during the debate, but in doing so, shall not interrupt a Member who is speaking.
- 4.4.7. All Members, Recording Secretary and delegations shall address their questions and comments through the Chair.
- 4.4.8. Members shall not rise from their seats or make any noise or disturbance while a vote is being taken.
- 4.4.9. No Member shall permanently leave the meeting without first advising the Chair or the Recording Secretary.
- 4.4.10. Members shall not make detrimental comments, or speak ill, or malign the integrity of the Recording Secretary, the public, Chair or other Members of the Board
- 4.4.11. Members shall not enter into debate or discussion with delegates. Members may ask, through the Chair, for points of clarification from delegates.

#### **4.2 Rules Specific to Presenters, Delegates and Attendees.**

- 4.2.1. An attendee shall not participate in a meeting unless they have received confirmation from the Recording Secretary that they have been registered as a delegate or presenter.
- 4.2.2. Attendees seeking to be a delegate who have not received confirmation from the Recording Secretary are subject to consideration by the Board. The attendee shall only be permitted to speak if their request is supported by two thirds vote in the affirmative.
- 4.2.3. Delegates shall not at any time question the personal or professional integrity of the Board or the Recording Secretary.
- 4.2.4. No person, except for Members of the Board and the Recording Secretary shall be permitted to come within or behind the Board Members' seating during a meeting without the permission of the Board.
- 4.2.5. No person shall display signs or distribute information.

#### **4.3 Rules for All in Attendance**

4.3.1. No person shall:

- a) Engage in any activity, conduct or behaviour or make any audible noise that could disturb deliberations.
- b) Use profane or offensive words or insulting expressions.

4.3.2. Members are to mute devices for the duration of all Meetings.

#### **4.4 Breach of Conduct**

4.4.1. In the event that a Member or attendee persists in a breach of this By-law, after having been called to order by the Chair, the Chair shall without debate call the question "Shall the Member (or attendee) be ordered to leave the meeting?".

4.4.2. If the majority of Members present vote in the affirmative, the Chair shall order the Member or attendee to leave the room, or have the person removed from the virtual meeting, for the duration of the meeting.

4.4.3. If the person refuses to leave, the Chair shall direct the Recording Secretary to seek appropriate assistance from the OPP to have the person removed and the Board shall leave the meeting room until the OPP arrives.

### **5. Board Meetings**

#### **5.1 Inaugural Meeting of the Board**

5.1.1. The Inaugural meeting of the Board shall be conducted in accordance with the Act, and shall include the Declaration of Office/Oath of all members of the Board, and the appointment of Chair and Vice Chair.

#### **5.2 Board Meetings**

5.2.1. Locations of the Board Meetings will be identified on the Agendas.

5.2.2. Regular meeting dates shall be identified in the annual meeting schedule.

#### **5.3 Special Meetings**

5.3.1. The Chair may at any time call a Special Meeting of the Board.

5.3.2. A Chair may at any time call a Special Meeting.

5.3.3. A Special Meeting of the Board may be called by the Recording Secretary once a Motion to do so has been adopted by the majority of Members at the meeting, or upon receiving a petition from a majority of Members of the Board

- 5.3.4. A Motion or petition to hold a Special Meeting shall clearly state the purpose, date, and time of the Special Meeting. The petition shall be delivered to the Recording Secretary.
- 5.3.5. The only business to be dealt with at a Special Meeting shall be that which is stated on the Agenda of the meeting.
- 5.3.6. A minimum of forty-eight (48) hours' notice shall be provided for all Special Meetings. This shall be achieved by posting the Agenda on the designated Municipal websites and by emailing the notice to the Members.

#### **5.4 Emergency Meetings**

- 5.4.1. The Chair may call an Emergency Board meeting at any time without providing forty-eight (48) hours' notice. The Recording Secretary shall make best attempts to advise all Members immediately upon being notified of the intention to hold an Emergency meeting.

### **6. Order of Business and General Rules**

#### **6.1 Format of Agendas**

- 6.1.1. If an item on a regular Board Agenda does not have any associated content, that item heading may be omitted from the Agenda for that meeting. The numbering of items shall be adjusted as needed in this circumstance.

#### **6.2 Board Agendas**

- 6.2.1. Board Agendas shall generally be prepared as follows:

1. Call to Order
2. Land Acknowledgement
3. Declaration of Pecuniary Interest and General Nature Thereof
4. Approval of the Minutes
5. Delegations/Presentations
6. Items of Business
7. Reports
8. Communication and correspondence
9. Closed Session
10. Motion in Which Notice Has Previously Been Given
11. Notice of Motion
12. Adjournment

#### **6.3 Special and Emergency Agendas**

- 6.3.1. Special and Emergency Agendas shall generally be prepared as follows:

1. Call to Order
2. Land Acknowledgement
3. Declaration of Pecuniary Interest and General Nature Thereof
5. Items of Business
6. Closed Session

## 7. Adjournment

### **6.4 Agenda Items – General Rules**

- 6.4.1. The Recording Secretary shall determine the appropriate meeting at which items of business shall be considered in accordance with this By-law.
- 6.4.2. The Recording Secretary or their designate shall attend Board Meetings (both open and Closed Session) unless otherwise excluded.
- 6.4.3. All meeting materials shall be distributed through and by the Recording Secretary or their designate.

### **6.5 Approval of the Agenda**

- 6.5.1. After the Agenda has been posted, substantive amendments (additions or deletions) shall require a vote of at least two-thirds in the affirmative of the amending Motion. Clerical changes may be made at the discretion of the Recording Secretary.
- 6.5.2. Amendments to the Agenda are to be made by Motion. Additions shall only be made to an Agenda if the matter is of a timely nature.
- 6.5.3. Amendments to the Agenda may be initiated by either Members of the Board or the Recording Secretary.
- 6.5.4. The Chair may change the order in which business on the Agenda is dealt with through unanimous consent of the Members participating in the meeting. This action does not require a formal Motion.

### **6.6 Call to Order**

- 6.6.1. Upon being called to order, all persons in attendance shall immediately take their seats. Members participating remotely shall mute their mic until recognized by the Chair.

### **6.7 Land Acknowledgement**

- 6.7.1. The Land Acknowledgement shall be read by the Chair at the start of all Board Meetings.

### **6.8 Declaration of Pecuniary Interest and General Nature Thereof**

- 6.8.1. Where a Member has any interest, direct or indirect, in any matter and is present at a meeting at which the matter is the subject of consideration, the Member shall, in accordance with Regulation 409/23, disclose the Member's interest and the general nature thereof, prior to any consideration of the matter at the meeting.
- 6.8.2. Where a Member has declared an interest, the Member shall not take part in the discussion of or vote on any question in respect of the matter; and not attempt in any way before, during or after the meeting to influence the voting on the matter.

- 6.8.3. Where a meeting is not open to the public, in addition to complying with the requirements of Regulation 409/23, the Member shall leave the meeting (physically or virtually) or the part of the meeting during which the matter is under consideration.
- 6.8.4. Where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Board (as the case may be), attended by the Member after the particular meeting.
- 6.8.5. The Recording Secretary shall record in reasonable detail the particulars of any disclosure of pecuniary interest made by a Member, and this record shall appear in the Minutes of that meeting.

## **6.9 Delegations**

- 6.9.1. Delegations shall be allowed at Board Meetings.
- 6.9.2. Delegations are to be limited to five (5) minutes followed by a question period for Members limited to ten (10) minutes.
- 6.9.3. Persons who wish to speak to an item on a Board Agenda have until 12 noon (12:00 p.m.) on the day prior to the meeting to notify the Recording Secretary.
- 6.9.4. Requests to be a delegate shall be made by submitting a written (email or hardcopy) to the Recording Secretary and shall identify which item on the Agenda is being addressed.
- 6.9.5. Requests to be a delegate for any individual or any individual(s) representing a group shall be limited to one (1) Agenda item at a meeting.
- 6.9.6. Delegations may only speak to the item for which notice was given and only on matters that are within the jurisdiction of the Board.
- 6.9.7. All registered delegates for any item shall be heard only when the item is reached on the Agenda and before Members discuss or debate that item.
- 6.9.8. If the item for which delegates have registered to speak is removed from the Agenda, the delegation shall be deemed to be cancelled.
- 6.9.9. Once a delegation has been made on an Agenda item, the individual or group registered shall not be able to register as a delegation on the same item at future Meetings of the Board for the remainder of that term of the Board.
- 6.9.10. Individuals who have not submitted a request to speak to an item on the Agenda within the specified time may submit a request to be heard. This request shall be determined by the Board as an addition to the Agenda which, to be successful, shall require a two-thirds vote in the affirmative.

- 6.9.11. The number of delegations per Agenda shall be limited to five (5). The number of delegations per Agenda item shall be limited to three (3).
- 6.9.12. Individuals wishing to speak to a matter not on the Agenda shall provide the Recording Secretary with a written request outlining the subject matter and the requested outcome. The Recording Secretary shall advise the Chair of the request. The requestor shall be advised of the actions taken or when the item might come forward to a future Board meeting.

#### **6.10 Presentations**

- 6.10.1. Public presentations are for information purposes only.
- 6.10.2. Public presentations shall be limited to ten (10) minutes.
- 6.10.3. Presentations by outside organizations or individuals shall not be permitted for the sole purpose of generating publicity or proMotion for commercial purposes.
- 6.10.4. Questions directed to the Recording Secretary by any presenter shall be received through the Chair.
- 6.10.5. The purpose of presentations shall be when the Recording Secretary, an individual or group have been invited to present information to the Board.
- 6.10.6. The role of the presenter is to provide information and not to enter into debate with the Board, or the Recording Secretary.
- 6.10.7. Celebratory or ceremonial presentations shall generally occur at Board Meetings.

#### **6.11 Items of Business**

- 6.11.1. The Recording Secretary shall bring forward any items of business that require board discussion and/or approval.
- 6.11.2. A main motion with a mover and seconder is required to introduce business before the board.

#### **6.12 Reports**

- 12.1.1. Updates by the Chair, and the Detachment Commander shall occur under this section of the Agenda.

#### **6.13 Correspondence**

- 6.13.1. Minutes and summaries received from external organizations shall be received under this section of the Agenda.

6.13.2. Information items are matters that are principally for the information of the Board and may not require any action or response from the Board.

6.13.3. Any Member may request that an item of communication may be pulled for discussion at the next meeting.

#### **6.14 Closed Session (In Camera Session)**

6.14.1. All Meetings shall be open to the public except as provided for in Section 2.2.5 and no person shall be excluded from a meeting open to the public except for improper conduct or for breach of this by-law or applicable statute.

6.14.2. The Recording Secretary or their designate shall remain in the room for all Closed Sessions or in the virtual session.

6.14.3. A meeting may be conducted in Closed Session in accordance with Section 44 of the Act.

6.14.4. Before moving into a Closed Session, it shall be established by Motion that a Closed Session is being held, the general nature of the matter(s) to be considered and the specific provision under the Act under which each item is permitted to be considered in Closed Session.

6.14.5. Prior to moving into Closed Session, any Declarations of Interest shall be made by Members.

6.14.6. Closed Meetings are to be listed on the Agenda in such a way as to provide the most information possible without compromising confidentiality or adversely affecting the Board's position.

6.14.7. A meeting shall not be closed to the public during the taking of a vote except where the vote is for a procedural matter or giving directions or instructions to officers, the Recording Secretary or agents of the Board or persons retained by or under contract with the Board.

6.14.8. Confidential discussion during a Closed Session shall be limited to the issue described in the authorizing public resolution/Motion and nothing in this By-law confers the power of any Board Member(s) to make any decision or take any action unless, or until such action is presented and decided upon at an open meeting of the Board.

6.14.9. No Member, the Recording Secretary or other person present during a Closed Session shall in any way, notify, distribute or make available to any person or other body, by any means, any reports or items, or disclose the nature or content of any documents or of discussions regarding any matters that are confidential or that have been obtained or considered in a Closed Session without approval of such release by the Board or unless

authorized under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

- 6.14.10. Upon returning to open session, a statement resulting from the Closed Session shall be provided regarding what took place including any declarations of interest during the Closed Session.
- 6.14.11. The Recording Secretary shall be responsible for securing and maintaining a confidential record of all original documentation distributed or presented, relating to Closed Sessions.
- 6.14.12. A separate set of Closed Session minutes shall be kept for each Closed Session which shall be kept in a secure and confidential location under the control of the Recording Secretary and shall only be open to those in attendance at the meeting, to others approved by the Board or as legislated.
- 6.14.13. Closed Session minutes shall be circulated by the Recording Secretary and adopted in confidentiality at the next regular scheduled meeting. The adoption of the Closed Session minutes is a procedural matter and does not affect the validity or affect the resolutions/Motions recorded in the minutes.
- 6.14.14. Where practical, Closed Sessions shall be scheduled at the end of the meeting.
- 6.14.15. The obligation to keep information confidential shall continue after the Member ceases to be a Member of the Board or after the Recording Secretary ceases to be appointed by the Board.
- 6.14.16. When Closed Sessions include advice from paid consultants hired on behalf of the Board, or the Board's solicitor, the Closed Session may be held at a time prior to the start of the regular Board meeting, and if required, may impact the regular start time of the meeting.

#### **6.15 Motions in Which Notice Has Previously Been Given**

- 6.15.1. This section shall include proposed Motions which have appeared on a previous Agenda under the Notice of Motion category. The Member that brought forward the Motion shall be the first to speak to the proposed Motion before it is debated.
- 6.15.2. This section shall also include items that have been approved by a two-thirds vote to be added to the Agenda.

#### **6.16 Notice of Motion**

- 6.16.1. A notice of Motion shall be submitted to the Recording Secretary in advance of the regularly scheduled Board meeting.

6.16.2. Items listed under Notice of Motion shall not be introduced or debated and shall only be listed in the minutes. Items shall be introduced and debated at a subsequent meeting where they are listed under Motions.

6.16.3. The Recording Secretary shall notify the Chair of all notices of Motion.

#### **6.17 Quorum**

6.17.1. If no Quorum is present fifteen (15) minutes after the time appointed for a meeting of the Board, the Recording Secretary shall record the names of the Members present and the meeting shall stand adjourned until the date of the next meeting; regular, special or Emergency.

6.17.2. When Quorum is lost as a result of declarations of interest by one or more Members, the remaining Members shall be deemed to constitute Quorum, provided the number of Members is not fewer than two (2).

6.17.3. The Chair shall call the meeting to order as soon after the hour fixed for the holding of the meeting that a Quorum is present.

6.17.4. Members shall notify the Recording Secretary when intending to be absent from a Board, Special or Emergency meeting for the purpose of ensuring Quorum at the meeting.

6.17.5. When a Quorum is lost, the meeting shall stand recessed, and no further action shall be taken. If a Quorum is regained within ten (10) minutes the meeting shall proceed.

6.17.6. If Quorum is not regained within ten (10) minutes, the meeting shall stand adjourned.

#### **6.18 Recess**

6.18.1. At a Board meeting, a Motion to recess shall be brought forward and shall set a time (ex. recess for 5 minutes) or state "until called to order by the Chair".

#### **6.19 Adjournment**

6.19.1. All Meetings shall not exceed three (3) hours, unless a Motion to extend is approved by unanimous consent of the board.

6.19.2. Notwithstanding Subsection 6.19.1 above, no meeting shall proceed beyond the designated time. All remaining items on an Agenda adjourned by the deadline, shall be moved to the next regularly scheduled meeting or a Special Meeting.

6.19.3. There shall be no updates, questions or discussions once a meeting has been adjourned.

## **7. Motions**

### **7.1 Motion Process**

- 7.1.1. All Motions shall be read aloud after which the Chair shall call for a mover and seconder.
- 7.1.2. Only Motions that have been moved and seconded shall be recorded in the minutes.
- 7.1.3. After a Motion has been moved and seconded, it shall be deemed to be in the possession of the Board and open for debate. The Board may consent to the withdrawal of the Motion at any time before amendment or decision.
- 7.1.4. Where Members of the public are to be heard on a matter, no Motion shall be received until they have been heard, and no further public participation shall be allowed at that meeting after the Motion has been duly moved and seconded.
- 7.1.5. Whenever the Chair is of the opinion that an amending Motion is contrary to the main Motion, the Chair shall apprise the Members thereof immediately. A Member of the Board may appeal the ruling of the Chair to the Board. If there is no appeal, the decision of the Chair shall be final.
- 7.1.6. The Board, if appealed to, shall vote on the Motion without debate and its decision shall be final.
- 7.1.7. All Members present, including the Chair, are entitled to vote on every Motion, unless the Member has declared an interest. A proxy vote is permitted.
- 7.1.8. Every Member participating in the meeting, shall be deemed to vote against the Motion if they decline or abstain from voting, unless the Member is disqualified from voting by reason of a declared interest.
- 7.1.9. No Member shall speak more than once until every Member has had an opportunity to speak towards the Motion.
- 7.1.10. A Motion on which the voting results in a tie shall be considered defeated.
- 7.1.11. When the Motion under consideration contains distinct recommendations, a Member may request that the vote be taken separately on each proposal. (See the Motion to "Divide" in the Motion Table)
- 7.1.12. The Chair shall call the vote immediately after all Members desiring to speak to the Motion have spoken.
- 7.1.13. Upon the Chair calling for a vote, no further speakers shall be permitted.
- 7.1.14. The manner of determining the vote on a Motion shall be by show of hands.

- 7.1.15. No vote shall be taken at any meeting by any method of secret voting, except where permitted or required by law.
- 7.1.16. The Chair shall announce the result of every vote.
- 7.1.17. If a Member disagrees with the announcement of the result of any vote, the Member may object immediately to the announcement and require that a recorded vote be called.

## **7.2 Reconsideration of a Motion**

- 7.2.1. Reconsideration of a Motion shall only be permitted at Board Meetings.
- 7.2.2. Any proposal to reconsider a decision of the Board made within its current term shall require a Motion of reconsideration.
- 7.2.3. A Motion to reconsider may only be introduced by a Member who voted on the prevailing side and shall require a two-thirds' vote of Members present.
- 7.2.4. A Motion to reconsider shall be introduced by way of a Notice of Intention to the Board.
- 7.2.5. Debate on a Motion for reconsideration shall be confined to reasons for or against reconsideration.
- 7.2.6. No delegations shall be permitted to speak on a Notice of Motion to reconsider.
- 7.2.7. If a Motion to reconsider is decided in the affirmative, reconsideration of the original Motion shall become the next order of business.
- 7.2.8. During the term of the Board, a Motion to reconsider on a particular item shall not be permitted more than once nor shall a vote to reconsider be reconsidered.
- 7.2.9. A Motion to Reconsider shall not be in order if the Board is made aware the question or By-law has been implemented, resulting in legally binding commitments as of the date the Motion to reconsider is moved.

## **7.3 Notice of Intention**

- 7.3.1. A notice of the intention to reconsider a Motion shall be placed on the next Board Agenda. At the next Meeting after Notice is given a Motion to reconsider may be brought forward.

## **7.4 Motion to Reconsider**

- 7.4.1. When a Motion for reconsideration is introduced, no discussion of the original Motion shall be allowed unless the Motion for reconsideration is approved by at least two-thirds of the Members present and voting.

- 7.4.2. A Motion to reconsider shall not be amended but may be debated.
- 7.4.3. Debate on a Motion for reconsideration shall be confined to reasons for or against reconsideration or to such matters as new information which has come forward, an error in documentation presented or incorrect statements made during the original debate.
- 7.4.4. A Motion to reconsider shall include the date of when the original Motion was passed.
- 7.4.5. Should a Motion to reconsider be defeated, the original Motion shall remain in force and effect.

## **7.5 Original Motion**

- 7.5.1. The original Motion being reconsidered shall be stated in the exact manner in which it was first presented and voted on.
- 7.5.2. The debate on the original Motion being considered as a result of an affirmative Motion of reconsideration shall proceed as though it had never previously been voted on.

## **7.6 Recorded Votes**

- 7.6.1. recorded votes shall only be permitted at Board Meetings.
- 7.6.2. A recorded vote shall be taken when called for by any Member or when required by law.
- 7.6.3. A Member may call for a recorded vote prior or immediately subsequent to the taking of the vote. This shall take place before the next item of business is considered.
- 7.6.4. All Members, including the Chair, shall be required to vote when a recorded vote is called for, except when absent from the meeting or disqualified by a declared interest.
- 7.6.5. When a recorded vote is requested and permitted, the Chair shall pose the question and the Recording Secretary shall call upon each Member, beginning with the requester of the recorded vote, followed by each Member in subsequent alphabetical order thereafter, at which time the Recording Secretary shall record the Members' votes. The Recording Secretary shall also record the number of Members absent.
- 7.6.6. On a recorded vote, failure to vote by a Member who is present at the Meeting at the time of the vote and who is qualified to vote shall be deemed a negative vote.
- 7.6.7. When a recorded vote is taken, the names of those who voted for and those who voted against the Motion and those absent shall be entered in the Board minutes.
- 7.6.8. The Recording Secretary shall tabulate and announce the results of the vote.

## **7.7 Point of Privilege**

- 7.7.1. A Member may raise a point of privilege directing attention to a matter that affects the rights of the Member or Members.
- 7.7.2. A point of privilege shall take precedence over any other matter except during verification of a vote.
- 7.7.3. A Member shall state the point of privilege to the Chair at the time of occurrence.
- 7.7.4. A Member shall not be permitted to enter into any argument or introduce any Motion not related to the point of privilege.
- 7.7.5. The Chair shall decide upon the point of privilege and advise the Members of the decision.
- 7.7.6. Unless a Member immediately appeals the Chair's decision, the decision of the Chair shall be final.
- 7.7.7. If the decision of the Chair is appealed, the question to be answered is "Shall the ruling of the Chair be upheld?" a vote shall be called without debate, and its results shall be final.
- 7.7.8. When the matter has been determined to be a point of privilege, the Member shall be afforded an opportunity to propose a Motion in relation to that point of privilege.
- 7.7.9. When the integrity of the Recording Secretary has been questioned, the Recording Secretary shall be permitted to make a statement to the Members.

## **7.8 Point of Order**

- 7.8.1. A Member may raise a point of order to a perceived violation of the rules of procedure, except during verification of a vote.
- 7.8.2. A Member shall state the point of order to the Chair at the time of the occurrence and shall quote the appropriate section of this by-law.
- 7.8.3. The Chair shall decide upon the point of order and advise the Members of the decision.
- 7.8.4. Unless a Member immediately appeals the Chair's decision, the decision of the Chair shall be final.
- 7.8.5. If the decision of the Chair is appealed, the question to be answered is "Shall the ruling of the Chair be upheld?" a vote shall be called without debate, and its results shall be final.

## **8. By-Laws**

### **8.1 By-law Approval Process**

- 8.1.1. Every By-Law shall be listed on the Agenda by an identifying number, followed by a brief description of the intent of the by-law.
- 8.1.2. Every By-Law shall be adopted in a single Motion having been given three readings simultaneously.
- 8.1.3. Prior to voting on the Motion, every by-law may be debated, subject to amendment, and may be deferred or referred to the Recording Secretary for further consideration before being voted on.
- 8.1.4. Upon a two-thirds' Vote of the Members present and voting, third reading of any by-law may be postponed until the next Meeting. In this instance only, the Motion shall be divided into two separate Motions.
- 8.1.5. Every By-Law passed by the Board shall be signed by the Chair, or the Vice Chair in the absence of the Chair, and the Recording Secretary, showing the date of all readings, be kept in a volume for the year in which it was passed and shall be recorded in the electronic By-Law index.
- 8.1.6. The Recording Secretary shall be authorized to make minor corrections to any By-Law resulting from technical, or typographical errors prior to the By-Law being signed.

### **8.2 Confirmatory By-law**

- 8.2.1. The proceedings at every regular and Special Meetings of the Board shall be confirmed by By-Law, so that every decision of the Board at that Meeting and every Motion passed thereat, unless required by an Act, Regulation or by-law, shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.

## **9. Amendment of Procedural By-Law**

- 9.1.1. No amendment or repeal of this By-Law or any part thereof shall be considered at any
  - a) Notice of intention of the proposed amendment or repeal has been given at a previous Board meeting; and
  - b) The waiving of this notice by the Board is prohibited.

**10. Ultra Vires**

- 10.1.1. Should any sections of this By-Law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**11. By-Laws to be Repeated**

- 11.1.1. All By-Laws or parts thereof and Motions passed prior to this By-Law which are in contravention of any terms of this By-law are hereby rescinded.

**12. Effective Date**

- 12.1.1. This By-Law shall come into effect on the date of its passing.



# **SUPERIOR EAST OPP DETACHMENT BOARD** **CONSEIL DU DÉTACHEMENT DE SUPERIOR EAST** **DE LA POLICE PROVINCIALE**

**SUPERIOR EAST OPP DETACHMENT**  
**DÉTACHEMENT DE SUPERIOR EAST DE LA POLICE PROVINCIALE**

SUPERIOR EAST OPP REGIONAL DETACHMENT BOARD			
BALANCE SHEET			
MAY 31, 2025			
CURRENT ASSETS			
Bank - NCU	29678.68		
Bank - NCU Shares	5.00		
Accounts Receivable	0.00		
Prepaid Expenses	0.00		
TOTAL CURRENT ASSETS		29683.68	
CURRENT LIABIITIES & EQUITY			
Accounts Payable	0.00		
EQUITY			
Current Earnings	-29683.68		
Retained Earnings	0.00		
TOTAL CURRENT LIABIITIES & EQUITY		-29683.68	

SUPERIOR EAST OPP REGIONAL DETACHMENT BOARD			
INCOME STATEMENT			
MAY 31, 2025			
INCOME			
Levy	35000.00		
TOTAL INCOME		35000.00	
EXPENSES			
Honorarium	0.00		
Administrative Exp.	0.00		
Bank Charges & Bookkeeping	38.25		
Community Safety & Well-Being Plan	0.00		
Information Technology	0.00		
Insurance	4024.08		
Legal & Consulting	0.00		
Meeting Costs	0.00		
Membership	1064.05		
Office Equipment	0.00		
Office Supplies	189.94		
Records Mgmt & Storage	0.00		
Training	0.00		
Travel	0.00		
Website, Email Hosting & Mainten.	0.00		
Contingency - Year 1	0.00		
TOTAL EXPENSES		5316.32	
NET PROFIT/LOSS		29683.68	

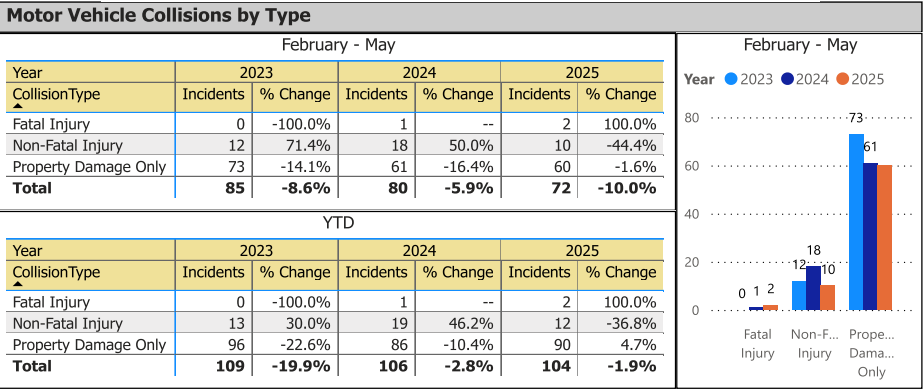


SUPERIOR EAST OPP DETACHMENT BOARD  
DETACHMENT COMMANDER'S REPORT  
FEBRUARY - MAY 2025

June 10, 2025



OPP Detachment Board Report  
Collision Reporting System  
February - May 2025



Data source (Collision Reporting System) date:  
02-Jun-2025

Detachment: 40 - SUPERIOR EAST (Wawa)  
Location code(s): 4000 - SUPERIOR EAST (Wawa), 4010 - SUPERIOR EAST (Chapleau), 4020 - SUPERIOR EAST (Hornepygnyne), 4030 - SUPERIOR EAST (White River), 4050 - SUPERIOR EAST (Foleyet), 4070 - BRUNSWICK HOUSE FN, 4071 - CHAPLEAU CREE FN, 4072 - CHAPLEAU OJIBWE FN, 4074 - MICHIPICOTEN FN

Area(s): ALL  
Data source date:  
02-Jun-2025

Report Generated on:  
04-Jun-2025 7:38:40 PM



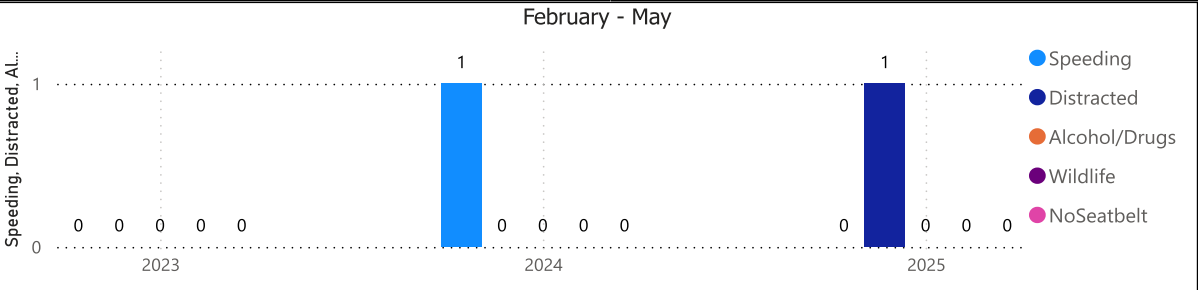
February - May									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	0	-100.0%	0	0	--	0	0	--
2024	0	1	--	0	0	--	0	0	--
2025	0	2	100.0%	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed	
2000	1
2001	1
2002	1
2003	1
2004	1
2005	1
2006	1
2007	1
2008	1
2009	1
2010	1
2011	1
2012	1
2013	1
2014	1
2015	1
2016	1
2017	1
2018	1
2019	1
2020	1
2021	1
2022	1
2023	1
2024	1
2025	1
2026	1
2027	1
2028	1
2029	1
2030	1

February - May						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2023	0	-100.0%	0	--	0	--
2024	1	--	0	--	0	--
2025	2	100.0%	0	--	0	--

### Primary Causal Factors in Fatal Motor Vehicle Collisions

February - May				YTD			
	2023	2024	2025		2023	2024	2025
Speeding	0	1	0	Speeding	0	1	0
Speeding % Change	-100.0%	--	-100.0%	Speeding % Change	-100.0%	--	-100.0%
Distracted	0	0	1	Distracted	0	0	1
Distracted % Change	--	--	--	Distracted % Change	-100.0%	--	--
Alcohol/Drugs	0	0	0	AlcoholDrugs	0	0	0
Alcohol/Drugs % Change	--	--	--	AlcoholDrugs % Change	--	--	--
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--



**Detachment: 40 - SUPERIOR EAST (Wawa)**

Location code(s): 4000 - SUPERIOR EAST (Wawa), 4010 - SUPERIOR EAST (Chapleau), 4020 - SUPERIOR EAST (Hornepayne), 4030 - SUPERIOR EAST (White River), 4050 - SUPERIOR EAST (Foleyet), 4070 - BRUNSWICK HOUSE FN, 4071 - CHAPLEAU CREE FN, 4072 - CHAPLEAU OJIBWE FN, 4074 - MICHIPICOTEN FN

Area(s): ALL

**Data source date:**  
02-Jun-2025

Report Generated on: 04-Jun-2025 7:38:40 PM

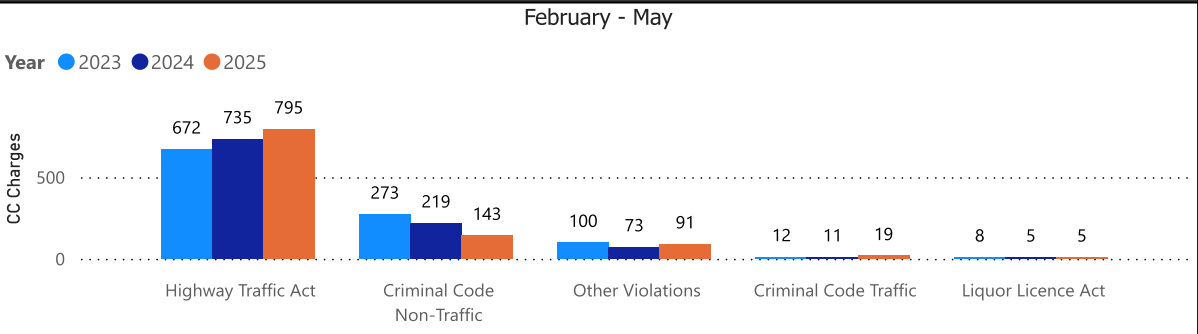


OPP Detachment Board Report  
Records Management System  
February - May 2025

Criminal Code and Provincial Statute Charges Laid

February - May						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	273	22.4%	219	-19.8%	143	-34.7%
Criminal Code Traffic	12	-40.0%	11	-8.3%	19	72.7%
Highway Traffic Act	672	52.0%	735	9.4%	795	8.2%
Liquor Licence Act	8	-57.9%	5	-37.5%	5	0.0%
Other Violations	100	58.7%	73	-27.0%	91	24.7%
Total	1,065	38.9%	1,043	-2.1%	1,053	1.0%

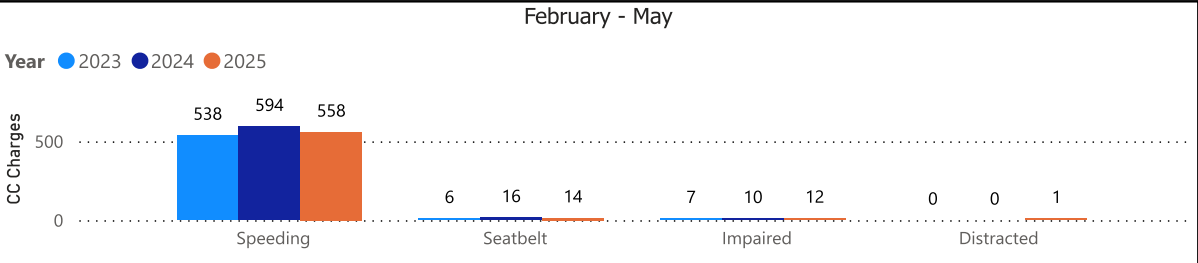
YTD						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	344	28.4%	253	-26.5%	226	-10.7%
Criminal Code Traffic	12	-53.8%	17	41.7%	23	35.3%
Highway Traffic Act	814	60.2%	860	5.7%	891	3.6%
Liquor Licence Act	9	-55.0%	5	-44.4%	5	0.0%
Other Violations	121	59.2%	86	-28.9%	97	12.8%
Total	1,300	44.8%	1,221	-6.1%	1,242	1.7%



Traffic Related Charges

February - May						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	538	71.9%	594	10.4%	558	-6.1%
Seatbelt	6	-62.5%	16	166.7%	14	-12.5%
Impaired	7	-22.2%	10	42.9%	12	20.0%
Distracted	0	-100.0%	0	--	1	--

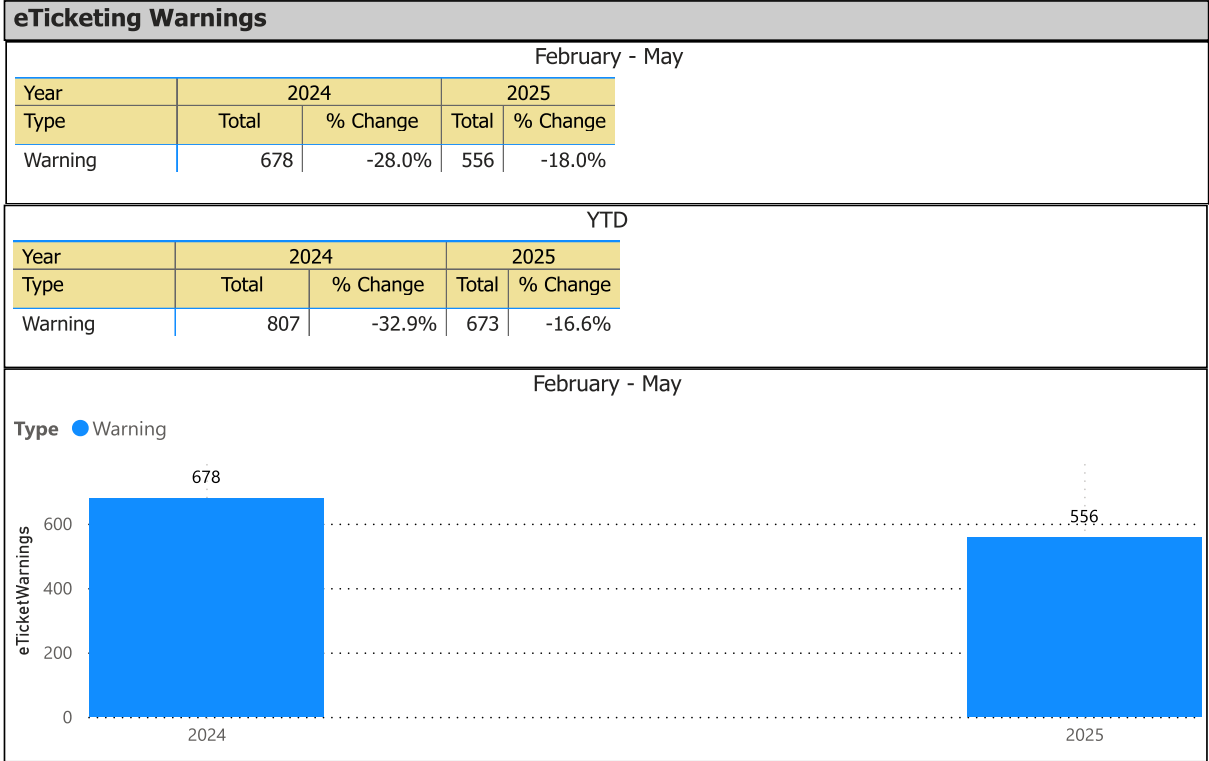
YTD						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	649	92.0%	679	4.6%	605	-10.9%
Seatbelt	6	-64.7%	25	316.7%	14	-44.0%
Impaired	7	-46.2%	16	128.6%	14	-12.5%
Distracted	0	-100.0%	0	--	1	--



Detachment: 40 - SUPERIOR EAST (Wawa)  
Location code(s): 4000 - SUPERIOR EAST (Wawa), 4010 - SUPERIOR EAST (Chapleau), 4020 - SUPERIOR EAST (Hornepayne), 4030 - SUPERIOR EAST (White River), 4050 - SUPERIOR EAST (Foleyet), 4070 - BRUNSWICK HOUSE FN, 4071 - CHAPLEAU CREE FN, 4072 - CHAPLEAU OJIBWE FN, 4074 - MICHIPICOTEN FN



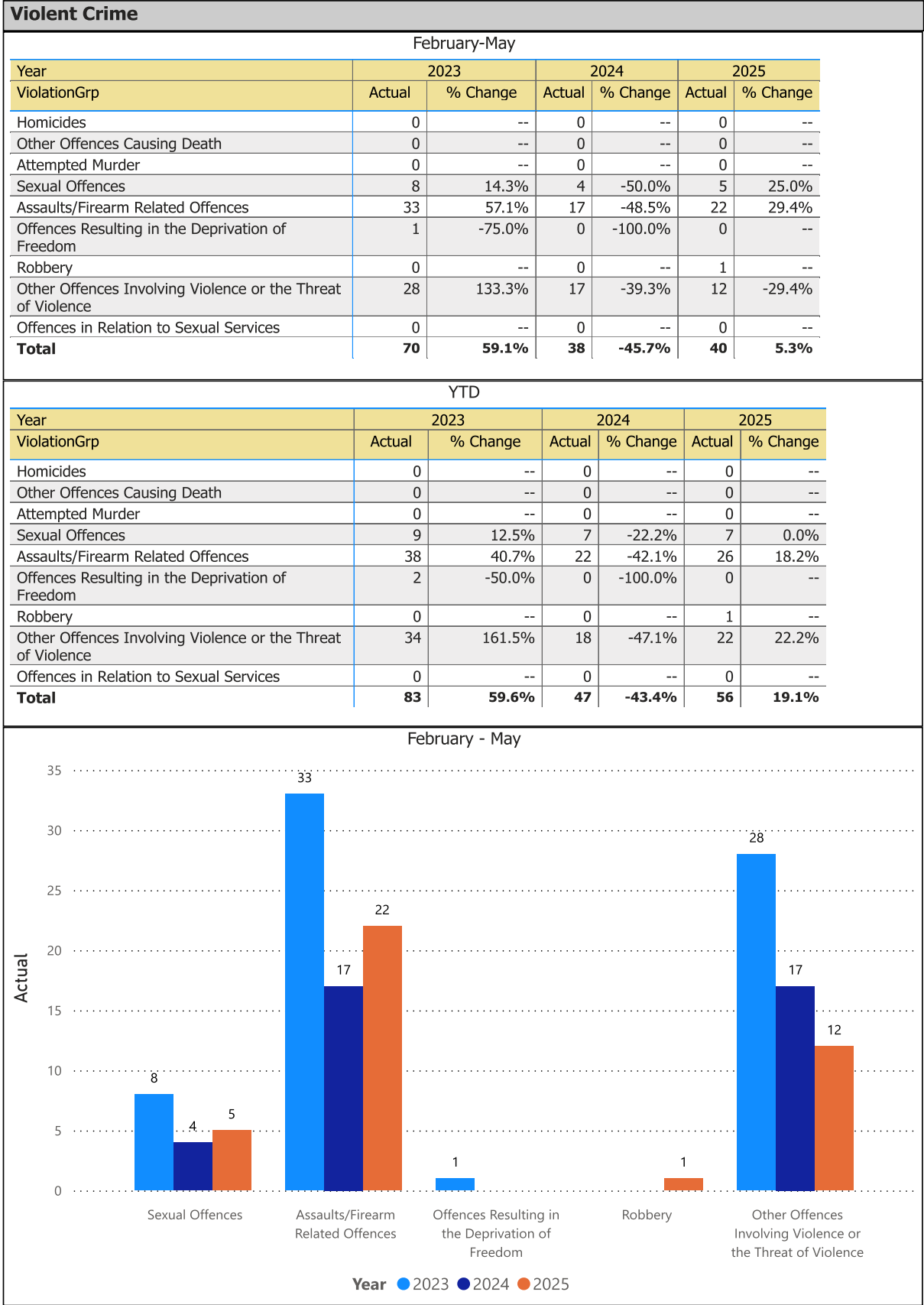
OPP Detachment Board Report  
Records Management System  
February - May 2025



Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.



OPP Detachment Board Report  
Records Management System  
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Detachment: 40 - SUPERIOR EAST (Wawa)

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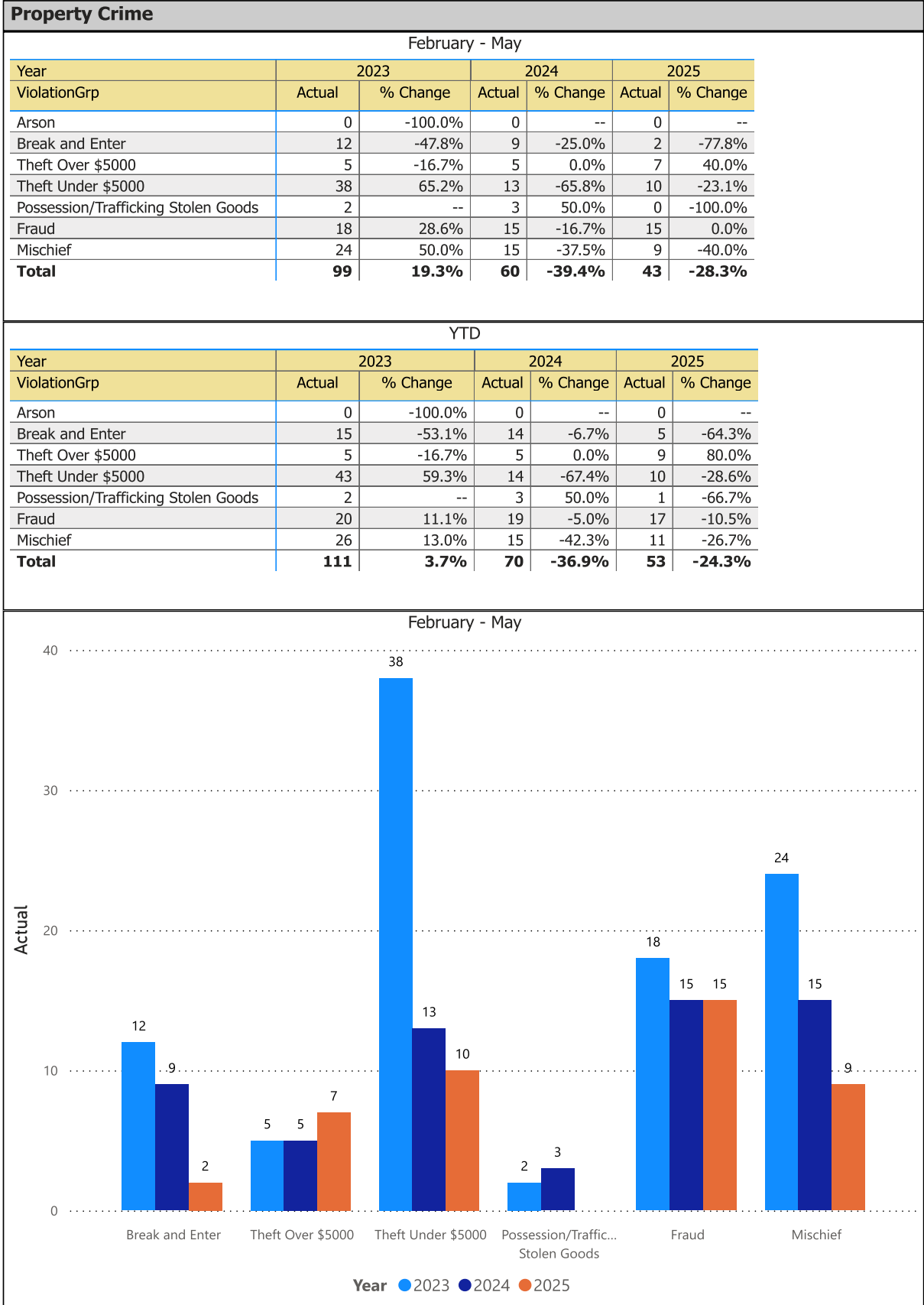
Area(s): ALL

Data source date:  
02-Jun-2025

Report Generated on:  
04-Jun-2025 7:38:40 PM



OPP Detachment Board Report  
Records Management System  
February - May 2025



Detachment: 40 - SUPERIOR EAST (Wawa)

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Area(s): ALL

Data source date:  
02-Jun-2025

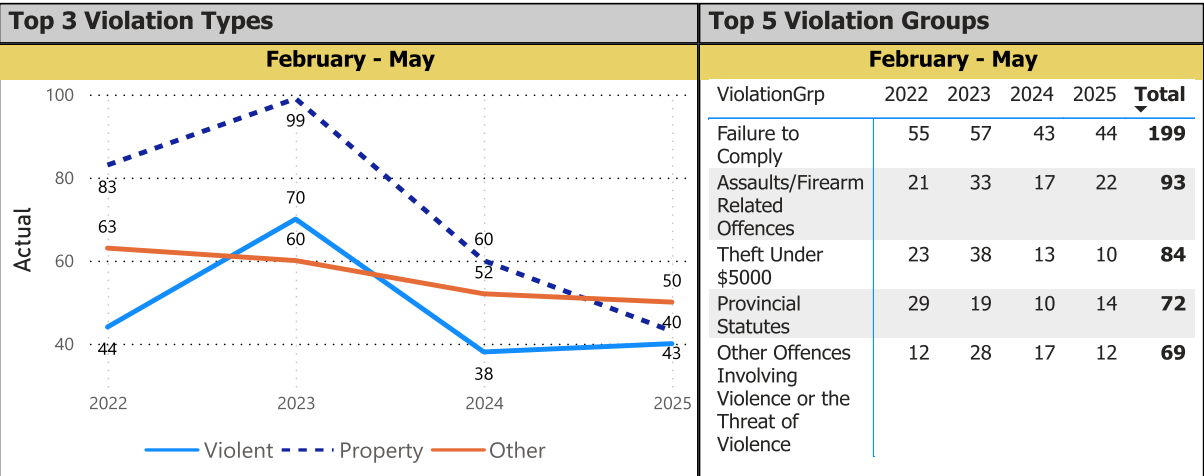
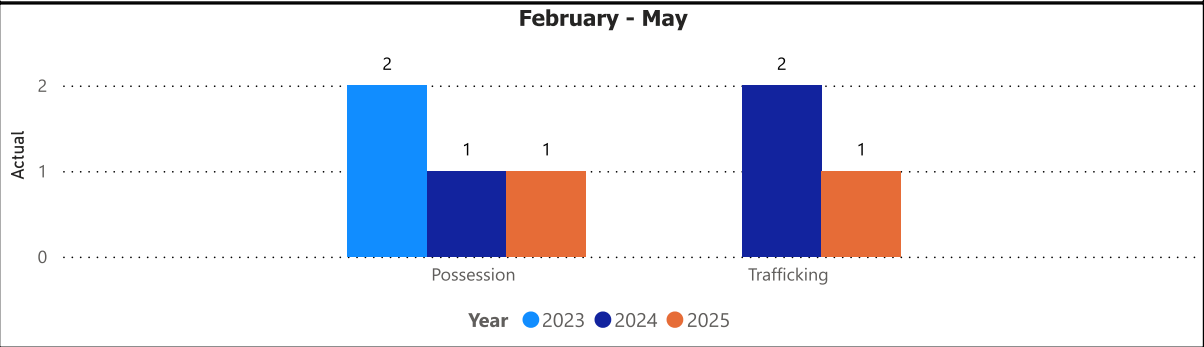
Report Generated on:  
04-Jun-2025 7:38:40 PM



OPP Detachment Board Report  
Records Management System  
February - May 2025

Drug Crime						
February - May						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	2	0.0%	1	-50.0%	1	0.0%
Trafficking	0	-100.0%	2	--	1	-50.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	2	-50.0%	3	50.0%	2	-33.3%

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	2	-33.3%	1	-50.0%	1	0.0%
Trafficking	0	-100.0%	2	--	1	-50.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	2	-66.7%	3	50.0%	2	-33.3%



Detachment: 40 - SUPERIOR EAST (Wawa)

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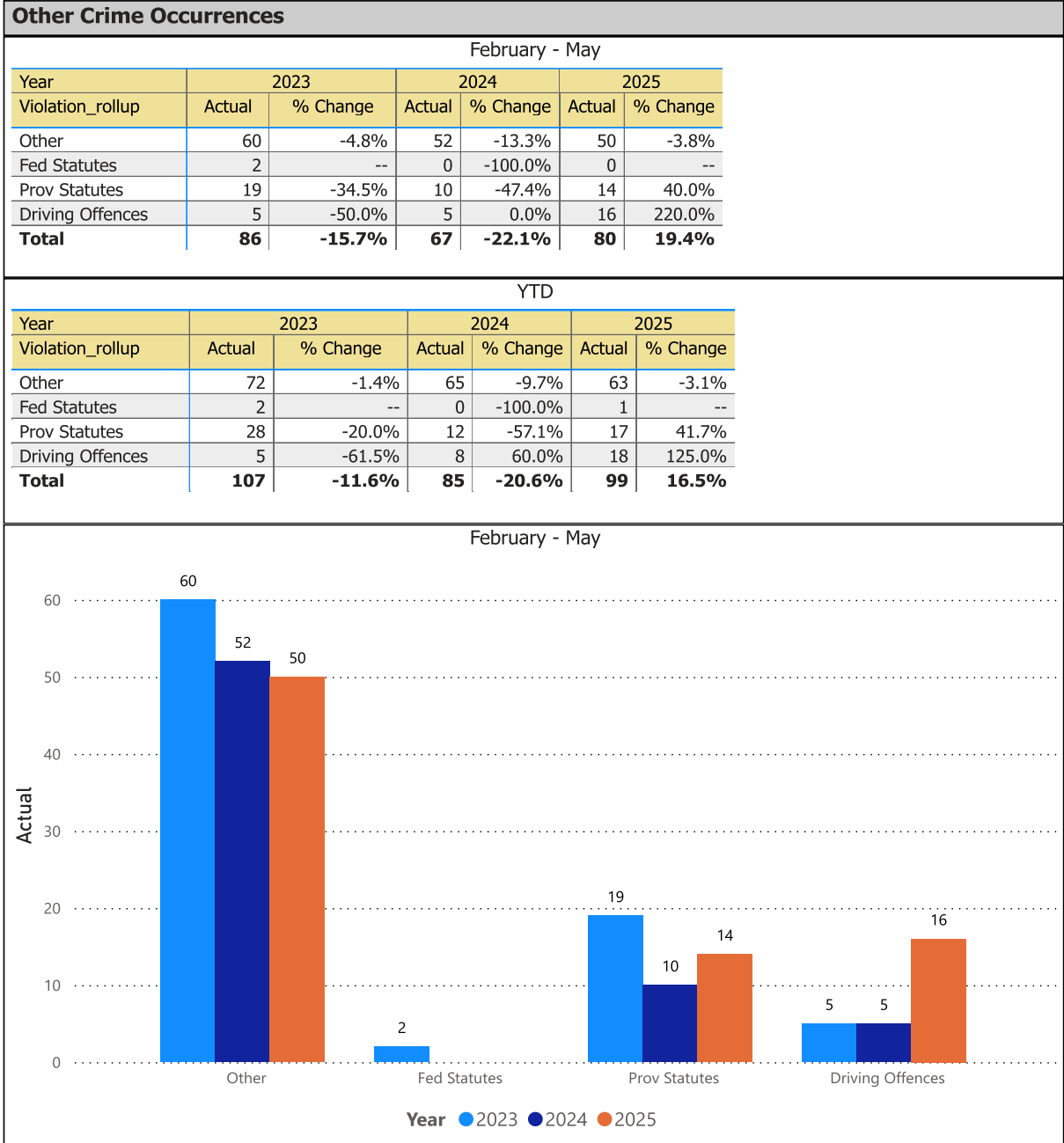
Area(s): ALL

Data source date: 02-Jun-2025

Report Generated on: 04-Jun-2025 7:38:40 PM



OPP Detachment Board Report  
Records Management System  
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Detachment: 40 - SUPERIOR EAST (Wawa)

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Area(s): ALL

Data source date:  
02-Jun-2025

Report Generated on:  
04-Jun-2025 7:38:40 PM

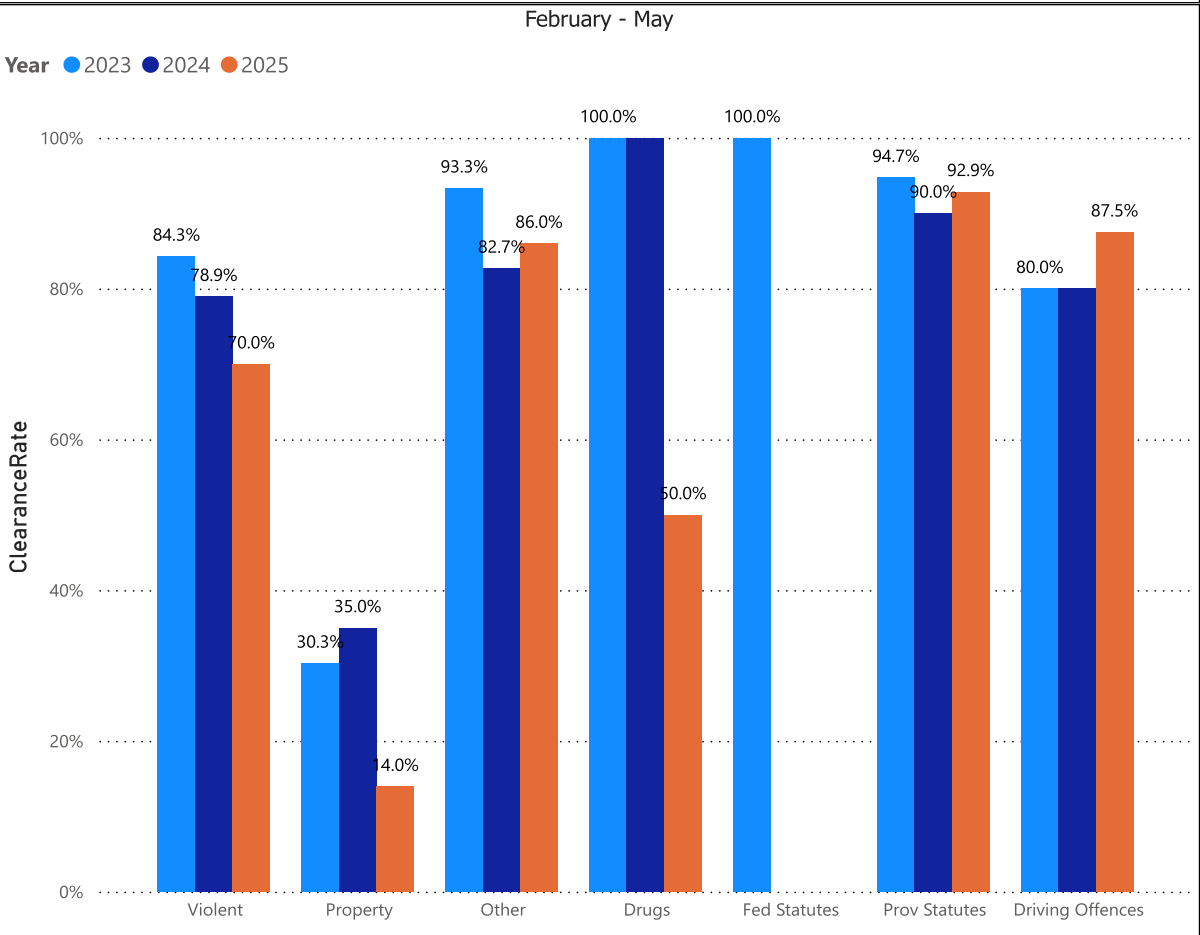


OPP Detachment Board Report  
Records Management System  
February - May 2025

Clearance Rate

February - May						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	84.3%	-2.4%	78.9%	-6.3%	70.0%	-11.3%
Property	30.3%	32.4%	35.0%	15.5%	14.0%	-60.1%
Other	93.3%	3.2%	82.7%	-11.4%	86.0%	4.0%
Drugs	100.0%	0.0%	100.0%	0.0%	50.0%	-50.0%
Fed Statutes	100.0%	--		-100.0%		
Prov Statutes	94.7%	19.5%	90.0%	-5.0%	92.9%	3.2%
Driving Offences	80.0%	-11.1%	80.0%	0.0%	87.5%	9.4%

YTD						
Year	2023		2024		2025	
Violation_rollup	%	% Change	%	% Change	%	% Change
Violent	86.7%	0.2%	78.7%	-9.2%	71.4%	-9.3%
Property	32.4%	57.7%	31.4%	-3.1%	22.6%	-28.0%
Other	94.4%	4.5%	84.6%	-10.4%	87.3%	3.2%
Drugs	100.0%	0.0%	100.0%	0.0%	50.0%	-50.0%
Fed Statutes	100.0%	--		-100.0%	100.0%	--
Prov Statutes	96.4%	16.4%	91.7%	-4.9%	94.1%	2.7%
Driving Offences	80.0%	-13.3%	87.5%	9.4%	88.9%	1.6%

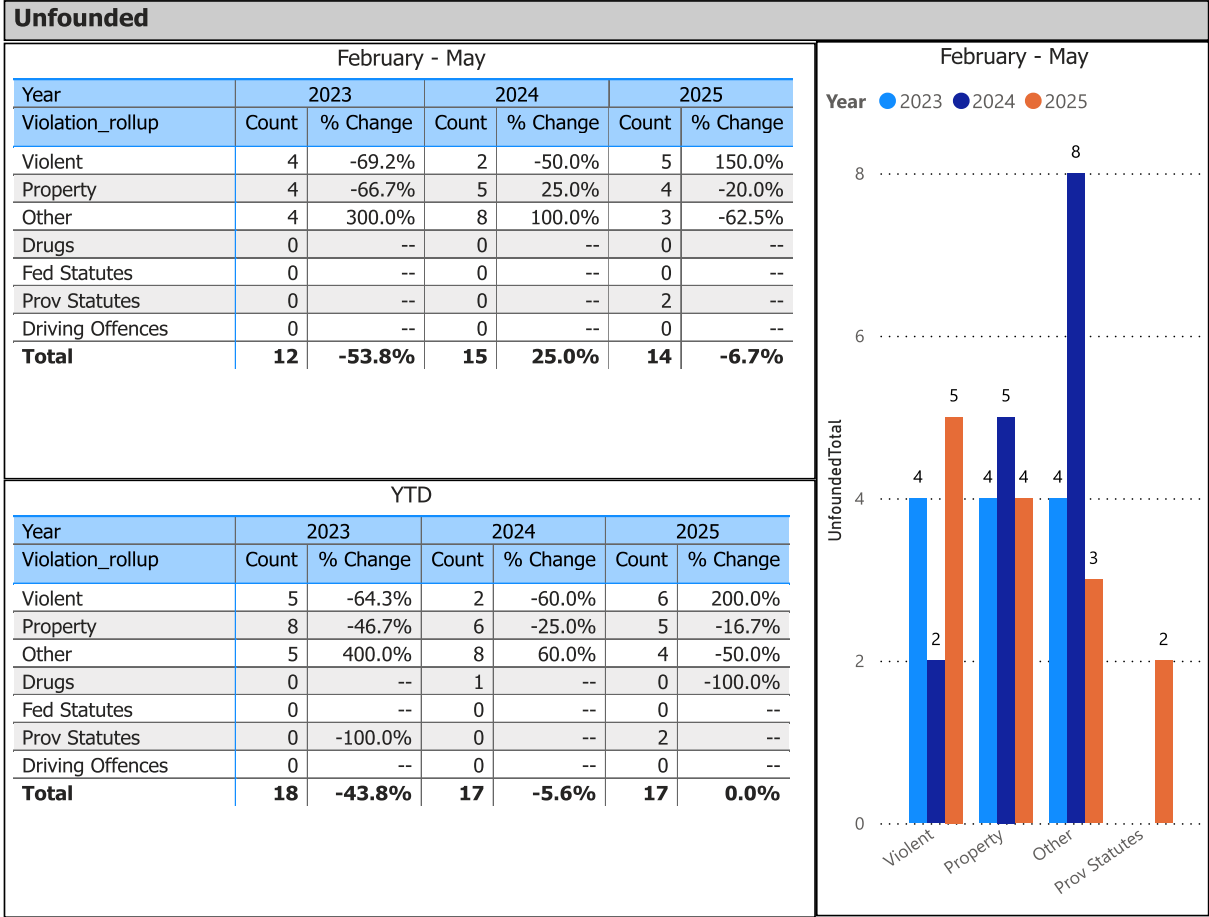


Detachment: 40 - SUPERIOR EAST (Wawa)  
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Area(s): ALL  
Data source date: 02-Jun-2025  
Report Generated on: 04-Jun-2025 7:38:40 PM

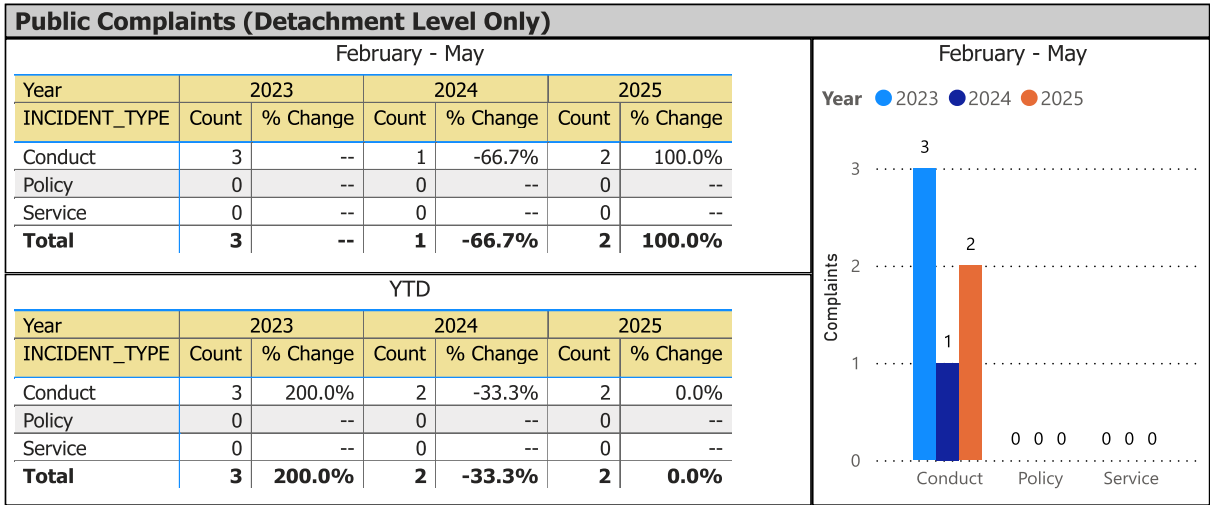


OPP Detachment Board Report  
Records Management System  
February - May 2025



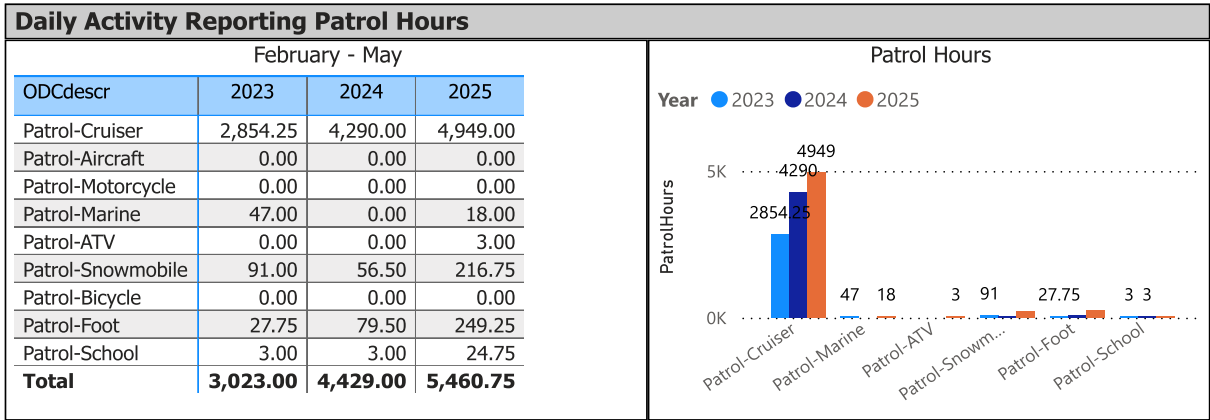


OPP Detachment Board Report  
Records Management System  
February - May 2025



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System  
Data source date:  
02-Jun-2025

Daily Activity Reporting



Data source (Daily Activity Reporting System) date:  
02-Jun-2025

Detachment: 40 - SUPERIOR EAST (Wawa)  
Location code(s): 4000 - SUPERIOR EAST (Wawa), 4010 - SUPERIOR EAST (Chapleau), 4020 - SUPERIOR EAST (Hornepayne), 4030 - SUPERIOR EAST (White River), 4050 - SUPERIOR EAST (Foleyet), 4070 - BRUNSWICK HOUSE FN, 4071 - CHAPLEAU CREE FN, 4072 - CHAPLEAU OJIBWE FN, 4074 - MICHIPICOTEN FN  
Data source date:  
02-Jun-2025  
Report Generated on:  
04-Jun-2025 7:38:40 PM



OPP Detachment Board Report  
Records Management System  
February - May 2025

February - May

Disposition_Type	2023	2024	2025
Bail	0	0	0
Conviction	0	1	0
Diversion	0	3	0
NonConviction	16	18	0
NotAccepted	0	0	0
POATicket	2	0	0
Total	18	22	0

YTD

Disposition_Type	2023	2024	2025
Bail	0	0	0
Conviction	3	1	0
Diversion	0	3	0
NonConviction	26	18	0
NotAccepted	0	0	0
POATicket	5	4	0
Total	34	26	0

February - May

● Conviction ● Diversion ● NonConviction ● POATicket

Year	Conviction	Diversion	NonConviction	POATicket
2023	1	0	16	2
2024	1	3	18	0
2025	0	0	0	0

February - May

Year	2025	Total
OccType		
Total		0

YTD

Year	2025	Total
OccType		
Total		0

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 40 - SUPERIOR EAST (Wawa)**  
Location code(s): 4000 - SUPERIOR EAST (Wawa), 4010 - SUPERIOR EAST (Chapleau), 4020 - SUPERIOR EAST (Hornepayne), 4030 - SUPERIOR EAST (White River), 4050 - SUPERIOR EAST (Foleyet), 4070 - BRUNSWICK HOUSE FN, 4071 - CHAPLEAU CREE FN, 4072 - CHAPLEAU OJIBWE FN, 4074 - MICHIPICOTEN FN

Area(s): ALL  
Data source date: 02-Jun-2025  
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OPP Detachment Board Report  
Records Management System  
February - May 2025

Mental Health Act Occurrences		
February - May		
Year	Occurrences	Unfounded
2023	55	0
2024	66	2
2025	60	0

February - May		
● Occurrences ● Unfounded		
Occurrences and ...	55	0
	66	2
	60	0
	2023	2024
	2025	

YTD		
Year	Occurrences	Unfounded
2023	72	0
2024	84	2
2025	75	0

YTD		
● Occurrences ● Unfounded		
Occurrences and ...	72	0
	84	2
	75	0
	2023	2024
	2025	

Mental Health Act Occurrences by Occurrence Type		
February - May		
Year	2025	
OccurrenceType	Occurrences	Unfounded
▲	2	0
Assault	1	0
Attempt or threat of suicide	9	0
Bail violations	2	0
Intimate Partner Violence	1	0
Mental health act	37	0
Missing person	1	0
Person Well-Being Check	1	0
Police Assistance - First Nations - OPP Attend	1	0
Suspicious person	1	0
Unlawfully at large	3	0
Unwanted person	1	0
Total	60	0

Detachment: 40 - SUPERIOR EAST (Wawa)

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Area(s): ALL

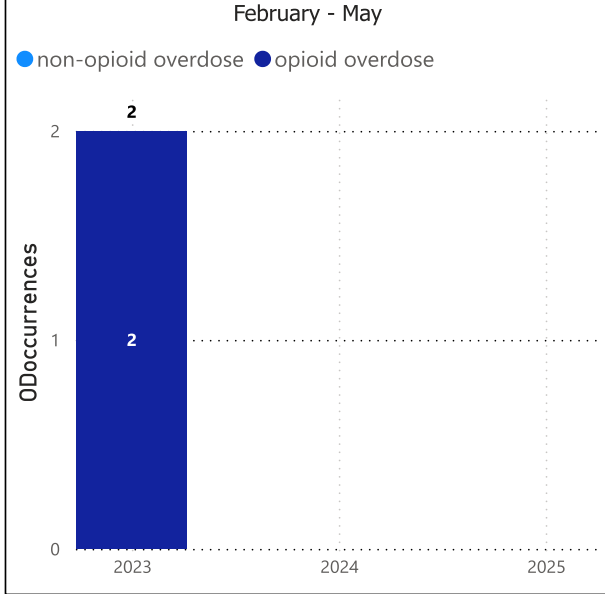
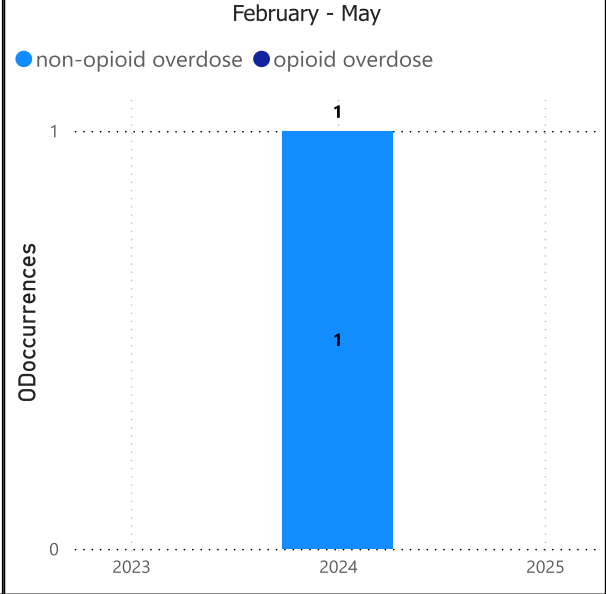
Data source date: 02-Jun-2025

Report Generated on: 04-Jun-2025 7:38:40 PM



OPP Detachment Board Report  
Records Management System  
February - May 2025

Overdose Occurrences							
February - May				YTD			
Fatal	2023	2024	2025	Fatal	2023	2024	2025
<input type="checkbox"/> Fatal	2	0	0	<input type="checkbox"/> Fatal	2	0	0
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	2	0	0	opioid overdose	2	0	0
<input type="checkbox"/> non-Fatal	0	1	0	<input type="checkbox"/> non-Fatal	0	1	0
non-opioid overdose	0	1	0	non-opioid overdose	0	1	0
opioid overdose	0	0	0	opioid overdose	0	0	0
Total	2	1	0	Total	2	1	0

Fatal Overdose Occurrences				Non-Fatal Overdose Occurrences			
February - May				February - May			
<div><div>● non-opioid overdose ● opioid overdose</div></div>				<div><div>● non-opioid overdose ● opioid overdose</div></div>			

Detachment: 40 - SUPERIOR EAST (Wawa)

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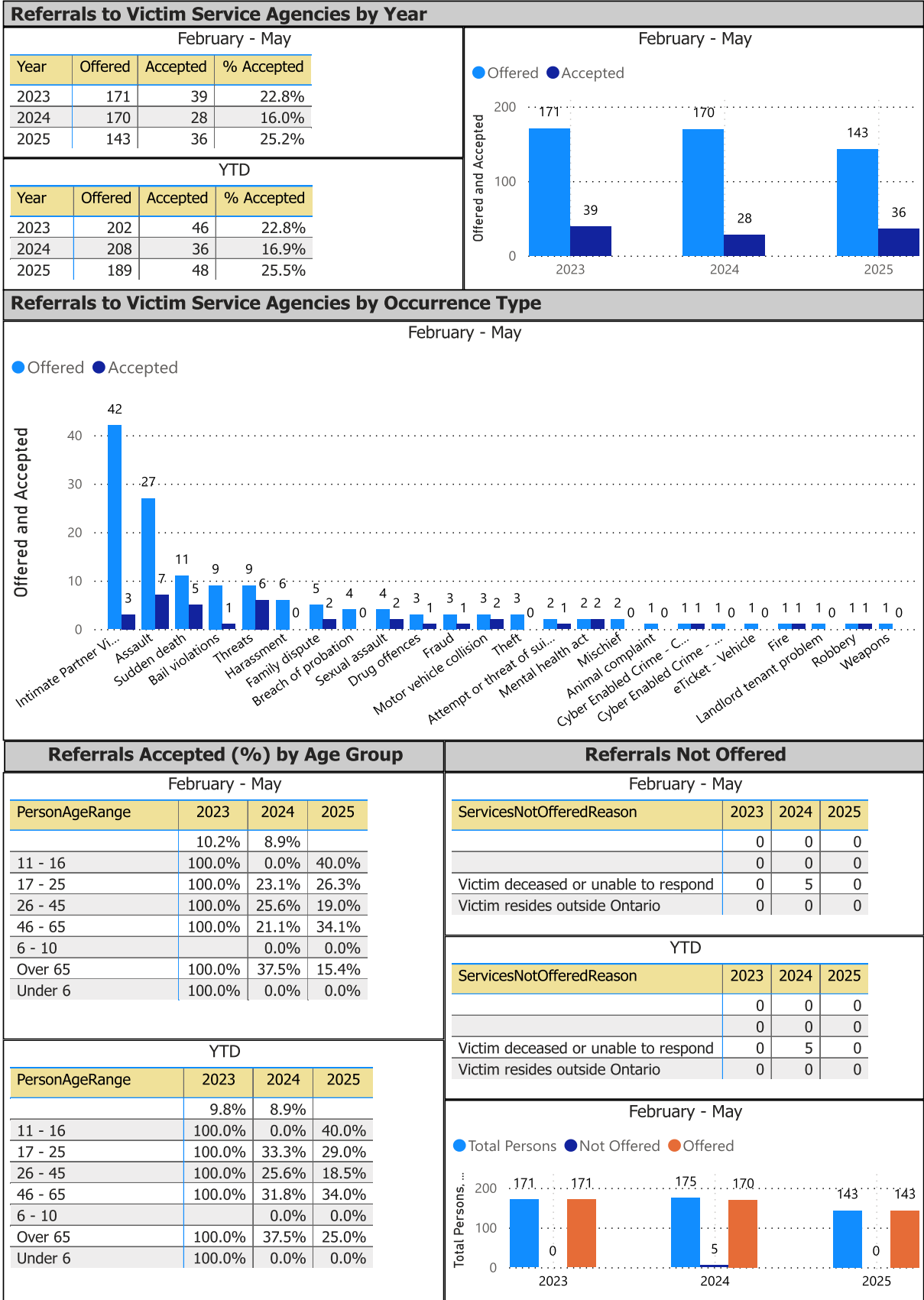
Area(s): ALL

Data source date:  
02-Jun-2025

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OPP Detachment Board Report  
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Area(s): ALL

Data source date:  
02-Jun-2025

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04-Jun-2025 7:38:40 PM

OPP Detachment Board Report  
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)